



MABATAU
SCHOOL OF
EXCELLENCE

19 Mill Street Hamilton, Bloemfontein, 9301 Tel: 051 493 1425 Email: info@mabataugroup.co.za

LEARNER ENROLMENT FORM

1. Complete In Black Pen Only
2. Attach all relevant documentation needed
3. Complete One Form Per Intervention Per Learner

Type of Learning Programme

Course:

Year Enrolled

Section A : Learner Details

First Name:

Surname:

ID Number:

Date Of Birth:

Age:

Equity:

African

Indian

Coloured

White

Other
(Specify)

Nationality:

Disability (Specify
The Nature Of The
Disability If
Applicable)

Gender:

Male

Female

Citizen Status:

South Africa

Other

Physical Address:

Postal Address:

Province:

Gauteng

Mpumalanga

Free State

Western Cape

North West

Eastern Cape

KwaZulu-Natal

Limpopo

Northern Cape

Municipality:

Area:

Urban

Rural

Cell Number:

Alternative Number:

Email Address:	
Name of Programme Entering (i.e. Qualification Name)	
Commencement Date:	
Termination Date:	
Highest Grade Completed (e.g. Grade 10, 11, 12)	
Year Obtained	
Title Of Highest Qualification and Level	
Year Obtained	
Signature	

Section B: Parent or Guardian Details (to be completed if learner is a minor – i.e. under 18 years)	
First Name	
Surname	
ID Number	
Physical Address	
Postal Address	
Contact Number	
Email Address	
Employment information (of Person responsible for payment)	
Employer	
Period of employment	
Employer address	
Contact details	
Email address	
Medical Aid Information	
Medical aid name	
Membership no	
GP Name and contact	
Any allergies or special needs?	
Emergency Contact	
Name	
Relationship	

Address	
Contact	
	Terms and Conditions
	The terms and conditions are set out below on this form for ease of use please read through them, by signing this form you accept the terms and conditions.
	I declare the information provided on this form is true and correct, I have received a copy of this application. I am aware of the fees of the course I chose and hereby acknowledge that I owe this amount R _____ to Mabatau School of Excellence
Signature of applicant:	
Date:	
Signature of person responsible for the account/payment:	
Date:	
Signature for Mabatau Group:	
Date:	

Skills Development Provider (For Office Use Only)	
Name Of Training Institute	
Seta Aligned	
Accreditation Number	
Qualification Name	
Registration Number	
SDL Number	
NQF Level	
Physical Address	
Designated Person	
Designation	
Telephone number	
Email Address	

Registration fee: R 800.00

25% of the course fee to be payed with the registration fee to secure your spot.

The remaining amount to be settled in the first week of the course.

Course fees are to be paid to:

Mabatau Group

Bank: ABSA

Account type: Cheque Account

Account no: 4114644897

Branch: ABSA LOCH LOGAN

Reference: Name and Surname

Please bring with you:

1. 2 x ID photos
2. 2 x Certified copies of your ID
3. Short CV
4. Certified copy of your highest qualification(s)
5. Copy of proof of payment
6. Certified copy of ID of Parent/Guardian

College Rules, Terms and Conditions

1. The College Fees are final and cannot be negotiated.
2. All fees are payable on the terms provided in the course contract.
3. For the machinery and plant operation courses all fees are payable on enrolment, please add proof of payment to your enrolment Form.
4. No refunds will be given, you are welcome to come and do your course or complete it within one year of initial payment if you can no longer do it now for whatever reason.
5. Any and all of the College properties are used at your own risk, Mabatau School of Excellence will not be held Liable for any Injury, theft or death that may occur on our premises, the premises referred to is our Campus at 19 Mill Street, Hamilton, Bloemfontein, 9301 or any other property.
6. We are a Narcotic and Alcohol **FREE** Institution and enforce a ZERO tolerance policy with regards to the usage of the above substances, if found on your person or that you are intoxicated by Narcotics or Alcohol (Random tests are done and K9 units may be brought in to search you belongings) you will be dismissed with immediate effect and you will be held liable for the full term course fee. All the sites our students are placed on have their own policies in place with regards to the aforementioned.
7. No smoking is allowed in the institution.
8. PPE to be worn at all times as indicated, it is the student's responsibility to keep PPE in a good condition and replace it when needed.
9. When working off site, students are to revert to the site rules as well as Mabatau School of Excellence Terms and Conditions.
10. When working on site the student does **NOT** get paid, he is simply there to gain practical experience to complete his qualification.
11. The student is responsible to hand in tasks and POE (Portfolio of Evidence) and any other work given and instructed to be handed in. We have a calendar available in the administration building that indicates exactly when what must be handed in, please note that the calendar might change due to unforeseen events, if this should happen you will be notified in writing.
12. If the student does not have a practical site, they are to come to College to be appointed to a site or to be given other tasks to do.
13. Any complaint or Suggestion must please be made in writing, we have an open door policy and want the student to please come and tell us of any Problem or make suggestions to better their experience with us, please make an appointment in the admin office and hand in and Agenda of discussion points.
14. Please keep your personal valuable belongings safe at all times, Mabatau School of Excellence does not accept any liability with regards to lost or stolen items.
15. Students and their parents are responsible for their own Medical, Life and Work Insurance.
16. Students and their parents are responsible to arrange transport to and from practical sites.
17. No individual or group or other institution is allowed in any circumstance to post on any social media platform any content, or incident without the written consent of Mabatau School of Excellence and any other individual that is in a picture or in a video or are referred to in any way what so ever. Neither are you allowed to record any discussions or classes whatsoever.
18. Because of the nature of our business, all students are required to wear PPE at all times when attending class.

I _____ have read and accept the terms and conditions of Mabatau School of Excellence.

Signature: _____

Date: _____

Signature of Person responsible for payment: _____

Date: _____